

## Please, provide us the following documents for the Visa application to China:

### Visa Application Form

To complete the visa application form is a long and complicated process. If you don't want to waste your time our team is happy to help you and to fill out the application form for you. Please fill out the information on page 2.

If you decided to fill out the visa application form yourself, please visit the following [link](#).

### Original Passport

Signed original passport valid for 6 months beyond your stay, with at least two adjacent blank passport pages available for visa stamps.

### Copy of the first passport page (with data details and a photo)

### Photocopy of previous visa to China, when you have a new passport

### One color photograph

One recent 48mm x 33mm passport style photograph - head and shoulders, face forward, neutral expression, in color and with plain/white background. The applicant must not wear glasses in the photo unless the photo in the original passport includes glasses.

**Attention!** The photo must be not older than 6 months

### Hotel booking and flight confirmation

In case you do not have a hotel reservation, no problem! We will be happy to help you.

### Original old passport or Personal Statement\* completely filled out, printed out and signed

**\*ONLY IF your current passport is issued FROM 2016.**

### Data Protection Declaration form, printed out and signed

### For non-Swiss nationals

Please provide us the copy of the residence permit.



Invitation from China (for business visa)

Please fill out the following form:

1. Expected dates of your entry into China:  
From \_\_\_\_\_ to \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_
2. Please indicate your primary itineraries:  
\_\_\_\_\_
3. Have you ever been granted a Chinese visa? If applicable, please specify the date and place of the last time you were granted the visa:  
From \_\_\_\_\_ to \_\_\_\_\_ Place \_\_\_\_\_
4. Home address \_\_\_\_\_
5. E-Mail \_\_\_\_\_ Phone number \_\_\_\_\_
6. Information about employer (Name, address, phone number):  
\_\_\_\_\_
7. Major family members (spouse, children, parents, etc.)  
Name \_\_\_\_\_  
Nationality \_\_\_\_\_  
Occupation \_\_\_\_\_  
Relationship \_\_\_\_\_
8. Emergency Contact  
Name \_\_\_\_\_  
Phone number \_\_\_\_\_  
Relationship \_\_\_\_\_
9. Intended number of entries  
 One entry valid for 3 months from the date of issue  
 Two entries valid for 3 to 6 months from the date of issue  
 Multiple entries valid for 6 months from the date of issue

Please send us all documents by registered mail to the following address: Wangenstrasse 43a, Postfach 665, CH-3018 Bern

**Everything else we do for You!**